

6th (Online) Project Meeting Agenda

October 7th-9th, 2020

Zoom links: [Day 1](#) – [Day 2](#) – [Day 3](#)

7th October 2020

- **13.45 Welcome and introduction, technical arrival**
- **14.00 Update and exchange of the “CCI during pandemic times”**
- **14.45 The online platform and regional profiles**
 - “Look and feel” about the current status of the platform
 - demonstration of a profile, partners check and discuss if this is what and how it should be communicated to the outer world

– BREAK –

- **15.45 Exchange on CCI strategies, policies and support programmes**
 - two presentations and discussions, perhaps also “recommendations” from Marta 60-90 Minutes

8th October 2020

- **9.00 Good morning, technical arrival and an energiser**
- **9.15 Piloting the tools**
 - 1. Status updates
 - 2. Outlook
 - 3. How much transnational CCIs join your tool?
 - 4. How can the project support the tool leads?
 - 5. Is communication for the tools working and well-coordinated?
 - ➔ 60-90 Minutes, presentation by each pilot tool lead and we identify points of attention and perhaps how the project must adapt to the circumstances

– BREAK –

➤ **11.15 Pitching the tools**

- 1. Ida goes through the status of the “How-To documents” with the next steps
- 2. Ida presents the idea behind the pitching and gives instructions to the Pilot Leads
- 3. Breakout sessions with training (20 min) in groups of 2-3 people
- 4. Everyone share their training results in the plenary

➤ **12.15 Flower Bouquet**

▪ **Update about capacity building process + questions**

- Ida shortly updates everyone

▪ **Outlook on the EUSBSR-forum (20th October)**

- Marcus/Simon/Lari teaser the event

▪ **Follow-up topics**

- Chairs of the 6 working groups give an update (if any)

– LUNCH –

➤ **14.00 Learning Modules development**

- 1. How do we come to the learning material?
- 2. How to produce good quality videos and use them as part of the LM?
- 3. Structure of the Learning Modules on the platform
 - ➔ Discussion and working session

9th October 2020

➤ **9.00 Good morning, technical arrival and an energiser**

➤ **Recommendations Workshop**

- Defining target groups of recommendations
- Discussing the aims of the recommendations

– BREAK –

➤ **11.00 Miscellaenous**

- Next meetings, Reporting , Prolongation

➤ **Wrap Up**